

**Southern Oklahoma Development Association
Board of Directors' Meeting
February 26, 2016, 11:30 A.M.
Murray State College, Ballroom
Tishomingo, Oklahoma
Minutes**

Members Present: Ron Alexander, Donnie Allen, Vernon Anderson, Beverly Badgley, Roger Cospier, Johnnie Crutchfield, Marvin Dale, Rick Ellis, James Frizell, Darrell Hudson, Linda Hyman, Kristi McElroy, Joe McReynolds, Ronald Nunley, Jay Perry, Shon Richardson, Justin Roberts, Johnny Ward

Members Absent: Scott Chaney, Gary Fielding, Don Melton (excused), John Noblitt, Ion O'Neal, Bob Stick, Mike Thompson (excused)

Staff Present: Executive Director Tommy Shepard, Finance Director Jon McCormick, Accounting Administrator Brenda McCarty, AAA Director Mark Ellis, Community and Economic Development Director Pat Jones, & Rural Fire Coordinator Cecil Mackey

Agenda Item #1 – Call to Order, Roll Call and Determination of Quorum

Jay Perry called the meeting to order at 11:53 a.m. and determined there was a quorum.

Agenda Item #2 – Invocation

Vernon Anderson gave the invocation.

Agenda Item #3 – Introduction of Guests

Guests present were Mary Johnson and Jill Luker from Rahhal Henderson Johnson, PLLC. Other guests present were Sammy Tally and Marshall County Commissioner Erin Lemons.

Agenda Item #4 – Discussion and possible action regarding approval of minutes for December 4, 2015 meeting

M/S/P Ward, Allen to approve the minutes of the December 4, 2015 meeting. There being no negative votes, the motion was passed unanimously.

Agenda Item #5 – Discussion and possible action to approve board resignations and announce new appointments

Brenda McCarty told the board that she had received a notification from Coal County that Brock Jones will replace Johnny Ward, from the City of Durant that Sarah Sherrer will replace James Dunegan and from the City of Tishomingo Woody Jumper will replace Jack Yates.

M/S/P Anderson, McElroy to approve board resignations for Johnny Ward, James Dunegan and Jack Yates. There being no negative votes, the motion was passed unanimously.

Agenda Item #6 – Discussion and possible action regarding financial reports for the months of November 2015 & December 2015

Jon McCormick presented financial report to board and answered questions from board members. The November revenue was \$484,997 and expenses were \$410,287 leaving a surplus of \$74,710. The December revenue was \$545,935 and expenses were \$642,872 leaving a deficit of \$96,937. The Y-T-D revenue was \$2,714,445 and the expenses were \$2,735,971 leaving a deficit of \$21,526. The interest on the checking account is .16%. The T-Bill rate for February was .321%.

M/S/P Richardson, Ellis to approve the financial report for the months of November 2015 & December 2015. There being no negative votes, the motion was passed unanimously.

Agenda Item #7 – Discussion and possible action to accept and approve FY 2015 audit as presented by Rahhal Henderson Johnson PLLC

Jull Luker presented to board and answered questions from board members. Jon McCormick also spoke to the board and answered questions from board members about the audit.

M/S/P Ellis, Richardson to accept and approve FY 2015 audit as presented by Rahhal Henderson Johnson PLLC. There being no negative votes, the motion was passed unanimously.

Agenda Item #8 – Discussion and possible action to approve resolution 16-001 authorizing the establishment and maintenance of Certificate of Deposit Accounts

Jon McCormick presented to board and answered questions from board members.

M/S/P Frizell, Allen to approve resolution 16-001 authorizing the establishment and maintenance of Certificate of Deposit Accounts by Executive Director Tommy Shepard and/or Finance Director Jon McCormick.. There being no negative votes, the motion was passed unanimously.

Agenda Item #9 - Discussion of SFY 2017 Area Plan

Mark Ellis presented to board and answered questions from board members.

M/S/P McElroy, McReynolds to approve the SFY 2017 Area Plan. There being no negative votes, the motion was passed unanimously.

Please Note: Under most circumstances the SODA Board would vote on approval of the SFY 2017 Area Plan update *after* the SODA AAA Advisory Council. However, a SODA Board meeting was scheduled for February 26, 2016 and wouldn't meet again until April 22, 2016. A request was made to ASD to allow the SODA Board members to vote on approval of the SFY 2017 Area Plan update *before* the SODA AAA Advisory Council and *before* any recommendations from the Council. ASD approved the request and a recommendation was made to present the SFY 2017 Area Plan update to the Board at the February 26, 2016 meeting for approval as long as the SODA Board accepted this recommendation. The SODA Board accepted the recommendation and members voted and approved the SFY 2017 Area Plan update with no opposition.

Agenda Item #10 - Programs Updates

Pat Jones gave update and answered questions from board members.

Cecil Mackey gave update and answered questions from board members.

Mark Ellis gave update and answered questions from board members.

Agenda Item #11 – Executive Director's Report

Tommy Shepard gave update and answered questions from board members. Tommy announced his retirement as of June 30, 2016 or upon the hiring of his replacement.

Agenda Item #12 –Board of Directors Report

Johnnie Crutchfield spoke to board members.

Agenda Item #13 – Legislator Comments

None

Agenda Item #14 – Appearances and petitions from the audience

None

Agenda Item #15 – New Business

Shon Richardson and Johnny Ward were presented plaques for their many years of service on the SODA Board of Directors.

Agenda Item #16 – Adjourn

M/S/P Dale, Ellis to approve the motion to adjourn at 12:45 p.m. There being no negative votes, the motion was passed unanimously.

**Southern Oklahoma Development Association
Board of Directors' Meeting
April 22, 2016, 11:30 A.M.
Murray State College, Ballroom
Tishomingo, Oklahoma
Minutes**

Members Present: Ron Alexander, Donnie Allen, Vernon Anderson, Scott Chaney, Roger Cospier, Marvin Dale, Rick Ellis, James Frizell, Linda Hyman, Woody Jumper, Kristi McElroy, Joe McReynolds, Don Melton, Ronald Nunley, Ion O'Neal, Jay Perry, Justin Roberts, Mike Thompson

Members Absent: Beverly Badgley (excused), Johnnie Crutchfield (excused), Gary Fielding, Darrell Hudson (excused), Brock Jones, John Noblitt, Shon Richardson (excused), Sarah Sherrer, Bob Stick

Staff Present: Executive Director Tommy Shepard, Finance Director Jon McCormick, Accounting Administrator Brenda McCarty, Community and Economic Development Director Pat Jones, AAA Director Mark Ellis and Rural Fire Coordinator Cecil Mackey.

Agenda Item #1 – Call to Order, Roll Call and Determination of Quorum

Rick Ellis called the meeting to order at 11:59 a.m. and determined there was a quorum.

Agenda Item #2 – Invocation

Vernon Anderson gave the invocation.

Agenda Item #3 – Introduction of Guests

Guests present were Murray County Commissioner District #1 Kent McKinley, Wilson Seawright from the AAA RFP Committee and Jeff Mackey. Tyler and James Perryman from Municipal Code Management were also present and spoke to the board on codification of their Municipal Codes.

Agenda Item #4 – Discussion and possible action regarding approval of minutes for February 26, 2016 meeting

M/S/P Hyman, Perry to approve the minutes of the February 26, 2016 meeting. There being no negative votes, the motion was passed unanimously.

Agenda Item #5 – Discussion and possible action to approve board resignations and announce new appointments

Brenda McCarty told the board that SODA had received notification from the City of Davis that Tom Graham would be replacing Gary Fielding and from Garvin County that Shon Richardson has retired.

M/S/P Hyman, Thompson to approve the resignations of Gary Fielding and Shon Richardson. There being no negative votes, the motion was passed unanimously.

Agenda Item #6 – Discussion and possible action regarding financial reports for the months of January 2016 & February 2016

Jon McCormick presented financial report to board and answered questions from board members. The January revenue was \$420,080 and the expenses were \$423,523 leaving a deficit of \$3,443. The February revenue was \$143,896 and expenses were \$182,908 leaving a deficit of \$39,012. The Y-T-D revenue was \$3,273,345 and the expenses were \$3,342,402 leaving a deficit of \$69,057. A new 13 month CD at First Texoma National Bank has been opened at 1.25%. Another \$100,000 has been added to our 3 year CD at Vision State Bank at 1.3%. We will be added another \$100,000 to our 1 year CD located at AmeriState Bank which pays .7%. The interest on the checking account is the same .16%.

M/S/P Hyman, McElroy to approve the financial report for the months of January 2016 & February 2016. There being no negative votes, the motion was passed unanimously.

Agenda Item #7 – Discussion and Possible Action regarding acceptance of REAP Committee recommendations on the FY 2017 Rural Economic Action Plan

Brenda McCarty presented to board and answered questions from board members. Linda Hyman asked that the change of payment rule be put on the REAP application website.

M/S/P McElroy, Perry to accept and approve the REAP Committee recommendations on the FY 2017 Rural Economic Action Plan. There being no negative votes, the motion was passed unanimously.

Agenda Item #8 – Discussion and Possible action to approve the Area Agency on Aging RFP’s for SFY 2017 as presented by the RFP Committee

Wilson Seawright, from the RFP committee, presented to board and answered questions from board members. He stated that the committee would like to award the following: Legal Aid Program awarded to Legal Aid Services of Oklahoma. Family Caregivers Support Program awarded to Big Five. Big Five awarded the Outreach Program and Home Repair Program. SONP awarded Nutrition Program. INCA awarded Transportation Program in Atoka, Garvin, Johnston, Marshall and Murray counties. Big Five awarded Transportation Program in Bryan, Carter, Coal, Love and Pontotoc counties.

M/S/P Anderson, McReynolds to approve the Area Agency on Aging RFP’s for SFY 2017 as presented by the RFP committee. There being no negative votes, the motion was passed unanimously.

Agenda Item #9 - Discussion and Possible action regarding acceptance of recommendations on 2016 REAP Applications-Phase III

Brenda McCarty presented to board and answered questions from board members.

M/S/P Cosper, Chaney to approve recommendations on 2016 REAP Applications-Phase III as presented by the REAP Committee. There being no negative votes, the motion was passed unanimously.

Agenda Item #10 - Discussion and Possible action regarding acceptance of REAP Committee recommendations on 2016 Emergency Reap Applications (Town of Achille)

Brenda McCarty presented to board and answered questions from board members.

M/S/P Hyman, McElroy to approve recommendations on 2016 Emergency Reap applications as presented by the REAP Committee. There being no negative votes, the motion was passed unanimously.

Agenda Item #11 - Discussion of and possible action regarding purchase of Telephone Cabinet and Mapping Computer

Jon McCormick presented to board and answered questions from board members.

M/S/P Jumper, Dale to approve purchase of Telephone Cabinet and Mapping Computer. There being no negative votes, the motion was passed unanimously.

Agenda Item #12 - Discussion of and possible action to appoint Search Committee to accept resumes and interview possible applicants for the position of SODA Executive Director

Brenda McCarty presented to board and answered questions from board members. Brenda told the board that Rick Ellis, Donnie Allen, Vernon Anderson, Linda Hyman and Kristi McElroy had agreed to serve on the Search Committee. Brenda asked for more nominations from the floor. None were made.

M/S/P Frizell, Nunley to approve Rick Ellis, Donnie Allen, Vernon Anderson, Linda Hyman and Kristi McElroy to the Search Committee. There being no negative votes, the motion was passed unanimously.

Agenda Item #13 - Programs Updates

Pat Jones gave update and answered questions from board members.

Mark Ellis gave update and answered questions from board members.

Cecil Mackey gave update and answered questions from board members.

Agenda Item #14 – Executive Director’s Report

Tommy Shepard gave update and answered questions from board members.

Agenda Item #15 –Board of Directors Report

Linda Hyman told the board that Love County has hired a new Emergency Management Director.

Agenda Item #16 – Legislator Comments

None

Agenda Item #17 – Appearances and petitions from the audience

None

Agenda Item #18 – New Business

None

Agenda Item #19 – Adjourn

M/S/P Nunley, McReynolds to approve the motion to adjourn at 12:57 p.m. There being no negative votes, the motion was passed unanimously.